



# Master of Engineering Applied Computational Mechanics

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## Information on the admission procedure

**Early Bird Bonus 2012**  
Apply until March 30th

Application forms need to be in CADFEM's office at the latest by June 15, 2012.

If you want to apply for the master's degree program Applied Computational Mechanics you are requested to hand in the following documents:

- Completed application form
- Curriculum vitae (in table form, signed) – you have to prove at least one year of work experience after acquisition of your first university degree (German or English),
- Copy of university diploma(s), including legally attested mark sheets (German or English),
- Copy of university entrance diploma (Abitur, final secondary-school examinations),
- Letter of motivation (two pages DIN A4) with declaration of intent (German or English),
- Proof of proficiency in English

Please note the following:

- Your Letter of Motivation should state your skills and your reasons for choosing the Master's degree program "Applied Computational Mechanics". You may write it in German or in English.
- Use exclusively this application form. The recent version can be downloaded at [www.esocaet.com](http://www.esocaet.com)
- After having been filled in and signed, it has to be sent to the address given below.
- We will confirm the receipt of your application immediately. Consecutively, we will forward your application to the Universities of Applied Sciences.
- Verification of your application will be done at Landshut University of Applied Sciences.
- In case the verification of your application has been successful, you have to sign an agreement on the realization of the postgraduate course.
- We regret that we are not able to send back any submitted documents or files.

## Master of Engineering Applied Computational Mechanics

### Information on the admission procedure

**Early Bird Bonus 2012**  
Apply until March 30th

Please use the checklist below to check the completeness of your application form and send the completed forms to

CADFEM GmbH  
esocaet  
Marktplatz 2  
85567 Grafing b. München  
Germany

Application deadline is June 15th.

The application papers consist of the following documents:

- Application form, signed by you
- Curriculum vitae (German or English), signed by you
- Officially verified copy of academic diploma(s), including diploma supplement(s) and mark sheets (German or English)
- Copy of university entrance diploma ("Abitur", final secondary-school examinations)
- Letter of Motivation (maximum two pages DIN A4 in German or English)
- Copy of your proof of proficiency in English
- Employment reference letter (if necessary)*
- Other:.....



# Master of Engineering Applied Computational Mechanics

## Application for Admission

- Please use *TYPESCRIPT* or *BLOCK LETTERS* -

### A. Personal Information

Please place  
a passport  
sized  
photograph  
of yourself  
here

1. Title      Mr.      Ms.      PhD/Dr.

Surname/family name .....

First name.....

2a. Correspondence address

Address .....

Zip code..... City .....

Country .....

Valid until.....

Tel no (including national/area code).....

Fax no (including national/area code).....

E-mail address.....

b. Permanent address (only facts varying form above)

Address .....

Zip code..... City .....

Country .....

Tel no (including national/area code).....

Fax no (including national/area code).....

3. Date of birth (DD.MM.YY) .....

4. Place of birth (city, country) .....

5. Nationality.....



## B. Academic Qualifications

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### 6. Degrees or diplomas held or pending

#### a. Date (DD.MM.YY) of university entrance qualification (*Final secondary-school examinations*)

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#### b. University degrees and diplomas (e.g. BA, Bachelor, Dipl., Dipl. FH, Master)

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University/College

Degree

From ... to ... (MM/YY)

Number of semesters

Principal subject

University/College

Degree

From ... to ... (MM/YY)

Number of semesters

Principal subject

University degree with an overall rating worse than "good" (>2.5)

I have work experience with above-average performance of more than 2 years. (*Add proof*)

I have passed further education of at least 10 ECTS with above-average performance. (*Add proof*)

Bachelor degree with at least 180 ECTS but less than 210 ECTS

I request to approve my professional competencies (at least 6 continuous months, in addition to the requested one year work experience) according to 30 ECTS. (*Add an employment reference letter/"qualifiziertes Arbeitszeugnis"*)

## C. Language Skills

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### 7. Proof of English knowledge

Native language

Degree/university degree, acquired in English

*You do not need a proof of your English knowledge if English is your native language or you are holding a degree/university degree acquired in English.*

Certificate (according to Level B2 of the European Reference Frame) .....

Other proof .....

### 8. Other languages (1=fluent, 2=good, 3=basic knowledge)

Spoken

Read

Written

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## D. Professional Qualifications and Experience

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Admittance to the program requires a professional experience in the field of Engineering or Natural Sciences of at least one year after obtaining the first university degree.

9a. Present company/organization .....

Since ..... Division .....

b. Postal address of your company/organization

Address .....

Zip code..... City .....

Country .....

Tel no (including national/area code).....

Fax no (including national/area code).....

E-mail address.....

c. Position in company .....

Field of responsibility .....

10. Details of your career to date (most recent first)

Should the details of your professional experience refer to the same company, please specify the most important developments (If necessary please attach a supplementary sheet in addition to the application form in order to **list all full-time occupations during at least the last 12 months**).

Company/Organization

Position held

from - to

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## E. Financial Arrangements

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### 13. Financing

I am able to bear the costs of the study program (5,000 € a semester).

**NOTE:**

- Acceptance for postgraduate study does NOT imply the provision of financial assistance by either esocaet or the universities of applied sciences. You are required to make your own financial arrangements.
- Third party billing to your employer is possible if your employer is agreeable to it. If this be the case, you are required to hand in the financial form "Third party billing". Otherwise any invoices will be sent directly to you.

## F. Declaration

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I confirm that, to the best of my knowledge and belief, the information given in this application is complete and accurate and that I have completed this form personally. I undertake to supply any further information which may be required and to inform esocaet of any change in the information given. I am aware that the study program "Applied Computational Mechanics" (Master of Engineering) will be very time-consuming and therefore constitutes a further burden besides my family and my work.

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Place, Date

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Signature of Applicant